

Climate & Biodiversity Committee Meeting of Witney Town Council



Tuesday, 8th September, 2026 at 6.00 pm

To members of the Climate & Biodiversity Committee - S Simpson, A Mubin, D Newcombe, J Robertshaw, J Aitman, G Meadows, R Smith and J Doughty (and all other Town Councillors for information).

You are hereby summonsed to the above meeting to be held in the **Gallery Room, The Corn Exchange, Witney** for the transaction of the business stated in the agenda below.

Admission to Meetings

All Council meetings are open to the public and press unless otherwise stated.

Any member of the public wishing to attend the meeting should contact the Committee Clerk derek.mackenzie@witney-tc.gov.uk in advance. Priority will be given to those who have registered to speak on an item on the agenda.

Commitment to Civility and Respect

This meeting will be conducted in accordance with Witney Town Council's commitment to the Civility and Respect Pledge. Councillors, officers and members of the public are expected to treat one another with courtesy, dignity, and respect, ensuring that debate remains professional, objective and focused on the business being discussed. Personal criticism, intimidation, or behaviour that could undermine the wellbeing of those present is inconsistent with the standards expected of the Council.

Recording of Meetings

In accordance with the Openness of Local Government Bodies Regulations 2014, public meetings may be filmed, audio-recorded, or photographed. Anyone intending to record the proceedings is asked, as a courtesy, to inform the Committee Clerk before the meeting begins.

This meeting will be broadcast live via Microsoft Teams and recorded; by attending or participating, you consent to the recording and public sharing of audio and video, which may be made available for later viewing. For details on how personal data is handled, please see the Privacy Notice

To view the meeting please follow this link [Climate & Biodiversity Committee 08.09.2026](#)

Agenda

1. Apologies for Absence

To consider apologies and reasons for absence.

Committee Members who are unable to attend the meeting should notify the Committee Clerk derek.mackenzie@witney-tc.gov.uk **prior** to the meeting, stating the reason for absence.

Standing Order 8(e)(v) permits the appointment of substitute Councillors to a Committee whose role is to replace ordinary Councillors at a meeting of a Committee if ordinary Councillors of the Committee have confirmed to the Proper Officer **before** the meeting that they are unable to attend.

2. Declarations of Interest

Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct.

3. **Minutes** (Pages 4 - 12)

To receive and consider the minutes of the Climate & Biodiversity committee meeting held on 19 May 2026;

Matters arising from the minutes not covered elsewhere on the agenda (Questions on the progress on any item).

4. **Public Participation**

The meeting will adjourn for this item.

Members of the public may speak for a maximum of five minutes each during the period of public participation, in line with Standing Order 25. Matters raised shall relate to the following items on the agenda.

5. **Finance Report - To Follow**

To receive and consider the report of the R.F.O concerning the financial position of items under the remit of this Committee.

6. **Climate Action Working Party Minutes** (Pages 13 - 18)

To receive the minutes of the Climate Action Working Party meeting held on 11 June 2026 and consider the recommendations contained therein.

7. **Biodiversity Update** (Pages 19 - 20)

To receive and consider the report of the Biodiversity & Green Spaces Officer.

8. **Lake & Country Park Report** (Pages 21 - 23)

To receive and consider the report of the Biodiversity & Green Spaces Officer.

9. **Burford Road - Road Verge Nature Reserve**

To note the designation of the Burford Road – Road Verge Nature Reserve by Oxfordshire County Council.

Oxfordshire County Council has confirmed that the road verges from the top of Tower Hill to Dry Lane have been designated as the Burford Road - Road Verge Nature Reserve (RVNR). The designation recognises the ecological importance of the site and follows a collaborative effort involving local councils, with signage, appropriate verge management, and ongoing biodiversity monitoring planned to support and enhance the habitat.

10. **Community Hub - Development Land north of Burford Road** (Pages 24 - 44)

To receive a proposal from a resident for a Community Hub to the north of Witney and consider supporting.

11. **Carbon Reduction Action Plan** (Pages 45 - 84)

To receive and consider the report of the Administrative Support Assistant – Communities & Planning.



Town Clerk

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